WPLC Collection Development and Policy Work Group

**Charge:**To evaluate the composition of the collection purchased by the digital buying pool with particular attention on known concerns and potential additions to the collection.

Specifically, the work group will:

1. Solicit feedback from the community regarding collection areas.
2. Create recommendation of allocation of the 2016 buying pool to go to the Steering Committee.
3. Develop an updated selection policy.
4. Document process for consideration of new collection areas/formats and creation of a recommendation for buying pool allocation.

Some know areas for discussion include

1. Magazines
2. Streaming video
3. Local content
4. Computer manuals/books
5. Spanish language materials
6. Music
7. Patron requests
8. Overall collection philosophy (balanced vs. popular collection)

**Work group membership**The workgroup will consist of representatives from the board, steering committee, and selection committee, and will be geographically representative.

**Process & timeline**The next page is an outline of the process that will be used with the work group, along with the timeline.

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| **What** | **By** |
| Form committee | December 30 |
| Committee receives: 1. “Building collection” document from WiLS, outlining the collection areas, 2014 expenditures, current basic usage statistics, collection size, known concerns, ideas to change spending, and suggestions for additional information to collect.  2. Draft of patron survey. | January 20 |
| Committee meeting by phone: review charge; review document; identify additional concerns, ideas for changing spending, and additional information needed; review patron survey | January 27 |
| Patron survey is in the field | February 2 – February 16 |
| Committee receives initial draft library survey for review | February 4 |
| WiLS identify concerns, etc. for library survey from patron survey results; sends committee final version of survey for review | February 18 |
| Survey libraries | February 23 – March 13 |
| Committee receives updated “Building collection” document that includes the survey results and additional information identified. | March 17 |
| Committee meets in person to Review revised “Building collection” document and make a recommendation of allocation of the 2016 buying pool. | March 24 |
| Committee receives recommendation of allocation document for their review. | March 26 |
| Final recommendation of allocation of the 2016 buying pool completed. | March 31 |
| Committee receives draft of process for consideration of new collection areas/formats and creation of a recommendation for buying pool allocation. | April 14 |
| Committee meeting by phone to review draft process | April 21 |
| Final version of the draft process (for May Steering Committee meeting) | April 30 |
| Committee receives draft of new collection policy based on decision of Steering Committee on allocation recommendation | June 20 |
| Committee meets by phone to review new collection policy | July 10 |
| Final version of process and collection policy (for July Steering Committee meeting) | July 16 |